

Minneola Healthcare

Regular Monthly Meeting, Board of Trustees

September 24, 2025

Call to Order: The meeting was called to order at 6:00 pm by Jen Denison, Board Chair. Trustees present include Dianne Sheetz and Bill Baker. Trustees absent included Gail Norton and Denny Denton. Others present were Debbie Bruner, CEO, via Teams; Jodi Miller, CNO; Hope Williams, Contoller; Jalin Johnson, COO; Laura Shenk, Director of Ancillary Services; Cassie Pucket, AR Analyst; Zulema Rodriguez, Hospital Registration; and Cherise Johnson, Hospital Registration.

Approval of Agenda: Baker moved to approve the agenda as presented; Sheetz seconded. Motion carried.

Conflict of Interest: Denison asked if anyone had a conflict of interest. None reported.

Review of Minutes: Minutes of the August 27th meeting and the August 27th Tax Budget Hearing were presented for review and approval. Following review, Baker made the motion to approve both sets of minutes as presented; Sheetz seconded. Motion carried.

BOARD/STAFF/COMMUNITY INTERACTION (Limited to Ten Minutes): Nothing to report.

FINANCIAL REPORTS:

Board Tax Account: Williams reported activity in the Board tax account through September 23, 2025, ending with a balance of \$484,360.96. Williams requested \$150,000.00 be transferred from the Board Tax Account and transferred to the General Account for operations. Following discussion, Baker made the motion to approve the transfer of funds; Sheetz seconded. Motion carried.

Statistics: Williams reviewed updated statistics for the hospital, clinics, and LTC.

Financials: The August 2025 financials were presented for review and discussion. Baumert reported the following: 1) Revenue declined \$242,000.00, 2) Expenses were reduced by \$44,000.00, 3) Total Income for August was \$414,000.00, 4) Year-to-date positive bottom line of \$518,000.00 driven by major revenue adjustments and regulatory benefit through DSH and the Provider Tax Assessment program, and 5) Cash flow stability maintained without significant operational constraints, 6) Salaries as a percent of net patient service revenues is at 45%, and 7) Debt Service Coverage Ratio is 2.28 indicating a stronger financial position than previous year. \$60,000.00 was also withdrawn from the USDA account for accounts payable support while maintaining adequate reserves for the February 2026 bond payment.

Long Term Care continues with a consistent financial performance with a \$574,000.00 loss through August, annualizing to an \$862,000.00 loss for calendar year 2025.

AR Reports: Williams reviewed the AR report for August 2025, noting that AR over 90 days has been reduced from 30% to 22% since June, representing significant improvement in collections. Total AR decreased by \$252,000.00, and Days in net AR improved to 45 days which is two days better than the US average and under the 2023 Kansas state benchmark which is the most recent benchmark available.

Top AP Vendors: Williams presented a listing of the top Accounts Payable vendors.

Check Register: The check registers for August were presented for review and approval. Checks numbered 75174 through 75496, as well as four ACH and 1 wire transaction for a total of \$912,003.32, and checks numbered 393 through 396 for a total of \$2062.96 were submitted for approval. Baker made the motion to approve the check register as presented; Sheetz seconded. Motion carried.

USDA Financial Covenants: The Board reviewed the USDA financial covenants with no changes noted.

QUALITY AND/OR PATIENT EXPERIENCE/ADVOCACY:

PFAC Report: No meeting.

KHA All Payer Scorecard: Pucket reviewed the most recent data from the KHA All Payer Scorecard, noting that MHCs clean claim rate has been trending downward. A focused initiative with Coronis, MHCs billing company, has been initiated and is yielding positive results. Pucket also reviewed the top reasons claims are being denied and how those are being addressed.

LEAN Project – Hospital Registration Processes: Through a partnership with KHA, MHC participated in a LEAN project to improve hospital registration processes. Cherise and Zulema were the front-line staff that assisted in detailing each step in the registration process for each patient type. Meetings were held weekly with the result being a step-by-step comprehensive documentation guide. Zulema and Cherise noted that the process was eye-opening and assisted them in understanding in what they did not know as it relates to registration. They also noted that they will now take this LEAN process and use this skill in addressing registration of after-hours ER registration, as well as clinic registration. The Board thanked the team for all their efforts and congratulated them on the product that they produced.

NEW BUSINESS:

Private Pay Software Vendor Selection: Pucket reported MHC has completed a comprehensive vendor evaluation for in-house self-pay billing with the following three vendors identified: RevSpring, PatientPay and Flywire. Pucket reviewed the detailed cost and functionality analysis for each vendor. Pucket made the recommendation to select Flywire due to real-time Cerner integration which eliminates file transfer processes and manual entry errors currently being experienced with the current vendor, patient portal integration which will provide real-time payment posting and account access, and a first-year savings of \$60,000.00 when compared to current vendor costs. Pucket also noted that MHC has a planned go live date of February 1, 2026, which will require the contract to be signed on or before October 1, 2025. Following additional discussion, Baker made the motion to approve signing the contract with Flywire; Sheetz seconded. Motion carried.

Position Approvals: Bruner presented the list of positions requiring approval by the Board of Trustees; please see attached. Following review, Sheetz made the motion to approve the positions as presented; Baker seconded. Motion carried.

OLD BUSINESS:

ER Expansion Update: Johnson reported that during brick removal of the exterior wall, a structural issue was identified. The concrete header in the 1956 building section was found to be cracked and required immediate stabilization. A temporary support beam was installed. The engineers are working to identify the solution with cost and timeline pending. It is expected this will delay the project approximately three weeks. As part of this project a portable x-ray unit will be purchased through the same grant funds. The budget to replace the current unit is \$140,000.00. Following discussion, Baker made the recommendation to purchase a portable x-ray unit not to exceed \$140,000.00 through grant funds; Sheetz seconded. Motion carried.

EMS Update: Johnson reported that County EMS is still exploring the inclusion of a CPR-certified driver with various staffing combinations in the back for interfacility transfers.

REPORTS:

Credentialing: There following credential files were presented for review and approval: Reappointment of David Cameron, M.D., Teleradiology with Radiology privileges; New appointment of Bryon Ward, CRNA, Allied Health with Anesthesia privileges; New appointment of Antionette Laurel, D.O., Telepsychiatry with Psychiatry privileges; and new appointment of Aladdin Tarakji, M.D., Teleradiology with Radiology privileges. Following review and discussion, Baker made the motion to approve the credential files as recommended by the Medical Staff; Sheetz seconded. Motion carried.

Medical Staff Minutes: Miller reviewed the August 2025 Medical Staff minutes were submitted for review. The minutes were accepted as presented.

EXECUTIVE SESSION: Williams requested the Board enter into Executive Session for minutes to discuss Bad Debt. Baker made the motion to enter Executive Session at 7:13 p.m. for five minutes; Sheetz seconded. Regular session resumed at 7:18 p.m. Following additional discussion, Baker made the motion to approve Bad Debt in the amount of \$118,967.27; Sheetz seconded. Motion carried. Denison requested the Board enter into Executive Session for 15 minutes to discuss Employment Matters of Non-Elected Personnel and that Williams and Johnson be excused from the meeting. Baker made the motion to enter Executive Session at 7:20 p.m.; Sheetz seconded. Regular session resumed at 7:27 p.m.

ADJOURNMENT: Baker moved to adjourn at 7:30 p.m.; Sheetz seconded. Motion carried.


Debbie Bruner, Recorder


Bill Baker, Secretary/Treasurer