

Minneola Healthcare

Regular Monthly Meeting, Board of Trustees

January 29, 2025

Call to Order: The meeting was called to order at 6:00 pm by Gail Norton, Board Chair. Trustees present included Bill Baker, Denny Denton, Dianne Sheetz, and Jen Denison. No Trustees were absent. Others present were Debbie Bruner, CEO; Jodi Miller, CNO; Jalin Johnson, COO; Cassandra Pucket, Revenue Cycle Specialist; Hope Williams, Controller; and Shannon Brown, Infection Preventionist/Risk Manager.

Approval of Agenda: Bruner requested the Infection Control report and the 4q2024 Risk Management Report be moved to just after Review of Minutes on the agenda and that Website Information be added to Old Business. Baker made the motion to approve the agenda with requested revisions; Sheetz seconded. Motion carried.

Conflict of Interest: Norton asked if anyone had a conflict of interest. None reported.

Review of Minutes: Minutes of the December 18, 2024, regular meeting were presented for review and approval. Sheetz and Denison noted misspellings of their names. Following review, Denison made the motion to approve the minutes with requested revisions to the spelling of names; Sheetz seconded.

Infection Control Report: Brown reported that MHC was found to be 100% compliant with the sepsis protocol through the end of October 2024. She also noted that MHC is experiencing an influx of Flu A and some Covid. With regards to antibiotic stewardship, Brown reported that MHC has seen an increase in the use of antibiotics which is not uncommon during sick season.

4q2024 Risk Management Report: Bruner requested the Board enter into Executive Session for 5 minutes to review and discuss the 4q2024 Risk Management Report. Denison made the motion to enter Executive Session at 6:06 p.m. for 5 minutes to review and discuss the Risk Management report; Baker seconded. Regular session resumed at 6:10 p.m. Denison made the motion to approve the 4Q2024 Risk Management report as presented; Baker seconded. Motion carried.

FINANCIAL REPORTS:

Board Tax Account: Pucket reported activity in the Board tax account through 1/28/25. Pucket noted that a deposit of \$639,095.88 was received from Clark County on 1/27/2025. \$310,120.34 was transferred out of the account for a payment to Amerisource on 1/28/2025, leaving a balance of \$328,975.54. Pucket requested \$100,000.00 be transferred from the Board Tax Account and transferred to the General Account for operations. Following discussion, Denison made the motion to approve the transfer of funds as requested; Baker seconded. Motion carried.

Statistics: Pucket reviewed updated statistics for the hospital, clinics, and LTC.

Financials: The November financials were presented for review and discussion. Pucket reported that Net Patient Service revenue is \$800,000.00 higher when compared to last year. Revenue is up 8% when

compared to budget and expenses are up 6% when compared to budget. Pucket noted that the YTD loss is \$139,119.00 while the YTD cash flow is \$1.4 million, and that net Accounts Receivable has decreased \$200,000.00. Focusing on LTC, the annualized loss for 2024 is \$893,904.00 compared to \$1,220,000.00 in 2024 and \$1,467,000.00 in 2023.

AR Reports: Pucket reviewed the AR report for December. Denison again questioned the balance of the self-pay AR >181 days and requested a breakdown of all that is in that account. Pucket will research the account and provide a report at the February meeting.

Top AP Vendors: Pucket presented a listing of the top Accounts Payable vendors.

Check Register: The check registers for December 2024 were presented for review and approval. Checks numbered 72807 through 73014 totaling \$838,438.45 and checks numbered 326 through 336 totaling \$34,995.12 were reviewed. Following review, it was noted that the amounts paid did not appear to match the vendor identified. As a result, approval of this check register will be deferred to the February meeting to allow time for the report to be reviewed and revisions be made as required. Pucket noted it appears it may be a formatting error.

USDA Financial Covenants: The Board reviewed the USDA financial covenants. Pucket reported the Debt Service Covenant ratio is 1.78; 1.1 is required.

BOARD/STAFF/COMMUNITY INTERACTION: Bruner introduced Hope Williams to the Board of Trustees. Ms. Williams has assumed the position of Controller and will be working with Ms. Pucket and the team at Lutz to understand and perform her responsibilities.

QUALITY AND/OR PATIENT EXPERIENCE/ADVOCACY:

BCBS Quality-Based Reimbursement Program: Bruner reported that MHC received the maximum percentage allowable under this program and will receive a 38.75% incentive, effective 1/1/2025.

PFAC: Sheetz provided an overview of the Patient and Family Advocacy Council; handouts were distributed. Sheet reported this group is made up of community members, as well as associates. She noted Lisa Brooks from Coldwater attended their first meeting and provided an overview of how PFAC operates in Coldwater and that the information was very beneficial.

NEW BUSINESS:

Restorix: Johnson reported that Restorix did experience a data breach that impacted fifteen of MHCs wound care patients. Appropriate notifications have been made, and Restorix is managing the breach.

OIG Audit – ER Claims: Pucket reported that a small number of ER claims have been reviewed for using CPT codes that are normally used in an emergency setting in a non-emergency setting. An internal review has been performed and the use of the CPT codes was found to be appropriate. The OIG will be turning their findings over to CMS and if any further action is needed, MHC will be notified by CMS.

Avel eCare: Bruner presented Avel eCare to the Board of Trustees for consideration. Bruner noted Avel is a remote ER Board Certified physician and Registered Nurse service provider that would work alongside the Emergency Department team should their assistance be needed. Bruner reported the monthly fee for the eEmergency with Psychiatry service would be \$6,375.00. Board members asked if the medical staff supported the addition of this service. Bruner shared the medical staff was included in the demonstration and had great discussion with the Avel team and noted they fully support moving forward with Avel. Following the additional conversation, Baker made the motion to approve the contract with Avel for the eEmergency with Psychiatry service at a monthly cost of \$6375.00; Denison seconded. Motion carried.

Revisions to Centera Bank Accounts: Bruner requested that Cassandra Pucket be removed from all MHCs bank accounts and be replaced with Hope Williams as she has assumed the responsibilities of the Controller. Following discussion, Denison made the motion to remove Pucket from MHCs bank accounts and Hope Williams be added to MHCs bank accounts; Sheetz seconded. Motion carried.

OLD BUSINESS:

Health Insurance Review: Johnson provided the Board with a 6-month review of MHCs health insurance plan through Freedom Claims and BCBS. Through the first six months, MHC was able to place \$117,158.18 into the reserve account.

Website Information: Johnson informed the Board that the names of the Board of Trustees, as well as the dates and times of the Board meetings have been added to MHCs website. He reported they are still working on adding information on how to be added to the Board agenda, as well as adding the approved Board minutes to the site.

REPORTS:

Credentialing: There following credential files were presented for review and approval: Michelle Kropatsch, M.D., Consulting status with Pathology privileges; Steven Larson, M.D., Teleradiology status with Radiology privileges; Nikhil Kanthala, D.O., Teleradiology status with Radiology privileges; and Jonathan McDougal, M.D., Teleradiology status with Radiology privileges. Following review and discussion, Baker made the motion to approve the credential files as requested and recommended by the Medical Staff; Denison seconded. Motion carried.

Medical Staff Minutes: The November and December 2024 Medical Staff minutes were submitted for review. The minutes were accepted as presented.

EXECUTIVE SESSION: Pucket requested the Board enter into Executive Session for ten minutes to discuss Bad Debt. Denton made the motion to enter Executive Session at 7:27 p.m. for ten minutes; Baker seconded. Regular session resumed at 7:36 p.m. Following additional discussion, Denison made the motion to approve Bad Debt in the amount of \$138,720.43; Baker seconded. Motion carried. Discussion was held regarding the need to begin collecting 100% of what the patient is anticipated to owe at time of service in an effort to reduce the amount of bad debt that is being experienced. Administration will work with appropriate departments to move this initiative forward.

Norton requested the Board enter Executive Session for thirty minutes to discuss Personnel Matters of Non-Elected Personnel. Norton excused Pucket, Williams, Johnson, and Bruner from the meeting. Denison made the motion to enter Executive Session at 7:39 p.m. for thirty minutes to discuss Personnel Matters of Non-Elected Personnel; Baker seconded. Regular session resumed at 8:09 p.m. Bruner returned to the meeting. Baker made the motion to again enter Executive Session at 8:15 p.m. for thirty minutes to resume discussion; Sheetz seconded. Regular session resumed at 8:26 p.m. with no action necessary.

ADJOURNMENT: Sheetz moved to adjourn at 8:29 p.m.; Baker seconded. Motion carried.



Debbie Bruner, Recorder



Bill Baker, Secretary/Treasurer